



Eastling Primary School Charging and Remissions Policy

Purpose

To ensure that during the school day, all children have full and free access to a broad and balanced curriculum.

The school day is 8.50am to 3.20 pm

It is the responsibility of the Headteacher, staff and governors to ensure that the following happens.

Organisation during the school day

All the activities that are a necessary part of the National Curriculum will be provided free of charge apart from swimming and gym sessions where all pupils are asked for a £1 contribution towards minibuss expenses. This includes any materials and equipment.

Unless the teaching is an essential part of either the National Curriculum or a public examination syllabus being followed by the pupil(s) we may ask for voluntary contributions for such activities during the school day which entail additional costs.

Voluntary contribution will be sought for activities during the school day which entail additional costs, for example travel to swimming lessons or a school trip. In these circumstances no pupil will be prevented from participating because his/her parent or carer cannot or will not make a contribution. If a particular activity cannot take place without some help from parents, this will be explained at the planning stage. An activity may be cancelled if not enough voluntary contributions are collected. Pupils whose parents are in receipt of Income Support, Family Credit, Disability Working Allowance or an income-based Jobseeker's Allowance will be asked for a voluntary contribution for half of the costs of school trips.

Optional activities outside of the school day

There is a small charge for some clubs after school which are run or assisted by Teaching Assistants, or when materials or ingredients are purchased. These clubs are charged at an hourly rate. Such activities are not part of the National Curriculum.

After School Clubs

This has a standard session charge that covers the provision of childcare between the end of school and 4.30 pm at the latest for the following clubs.

Tuesday- Sports Club- £2.50 per session
Wednesday-Cookery- £2.50 per session
Thursday- After School Club- £2.50 per session
Friday- Cinema Club - £2.50 per session

Residential Trips

Charges will be made for board and lodging. Pupils whose parents are in receipt of Income Support, Family Credit, Disability Working Allowance or an income-based Jobseeker's Allowance can apply to the school for a reduction in their contribution.

Calculating Charges

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. There will be no levy on those who can pay to support those who can't.

Parents who would qualify for support are those who are in receipt of Income Support, Family Credit, Disability Working Allowance or an income based Jobseeker's Allowance.

Authorisation for the remission of charges will be made by the Headteacher.

The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents.

Replacement of Items

A charge may be made for replacement of any item of school property that is lost or damaged. The charge will be decided by the Headteacher.

Monitoring & Evaluation

The Finance Governors will monitor the impact of the policy by

- looking at responses to requests for voluntary contributions
- reviewing subsidies awarded
- amending, if necessary, the categories of activities for which a charge may be made.

Agreed at the FGB 22nd September 2025
Renewal Date September 2027